



**COMMUNITY LIVING**  
**INTÉGRATION**  
**COMMUNAUTAIRE**  
Chatham-Kent

**ANNUAL REPORT**  
**FISCAL YEAR 2020—2021**  
Presented June 29, 2021



## GOAL

That all people live in a state of dignity, share in all elements of living in the community and have the opportunity to participate effectively.

## VISION

Community Living... Discovering  
Dreams, Connecting Lives

## MISSION

Community Living Chatham-Kent enriches the lives of people who have diverse abilities by providing quality services, and meaningful and inclusive opportunities.

## BELIEF STATEMENTS

- Everyone is valued, respected, and treated with dignity;
- Employees are a significant part of our success and future;
- Lives are enriched with the support and involvement of family, friends, employees, volunteers, and the community;
- Lives are enhanced through education, inclusion, and partnerships;
- Communities are at their best, when everyone is participating;
- Understanding and appreciating diversity is essential;
- People's dreams and goals, are a priority;
- Successes are recognized and celebrated;
- Open and honest communication builds trust and strengthens relationships;
- People thrive in safe, respectful, caring and supportive environments;
- We are committed to being the difference that makes a difference.

2213



Followers

1241



Followers

283



Followers

## BOARD OF DIRECTORS

2020-2021

**President:**

Zoli Horvath

**Past President:**

Stephen Andari

**Vice-Presidents:**

Michele Rice

Doug Toland

**Elected Members:**

Rick MacFarlane

Valerie Oriet

Tony Carrington

Kelly Doyle

Liz Zantingh

Leon Leclair

**Appointed Member:**

Connie Marion

**Executive Director:**

Ron Coristine

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## SENIOR MANAGEMENT

Lisa Blonde, Director

Brad Verfaillie, Director

Lesla Jansen, Director of Human  
Resources

Mickey Kovacs, Director of  
Corporate Services



## Zoli Horvath, President

It was an honour to serve as President of Community Living Chatham-Kent (CLC-K) during the 2020-2021 year.

Working with such a dedicated and talented Board was a pleasure. After several years of contributions, Terri Bell moved on, and Tony Carrington was welcomed to the Board of Directors.

This past year, because of the global pandemic, was like no other and I thank the employees, committee members, volunteers, and community partners for their ongoing commitment to this excellent agency.

Community Living Chatham-Kent underwent a Quality Assurance Measures Compliance Review during the period of February 2 -12, 2021. Katie O'Leary from the Ministry of Children, Community and Social Services completed seven site inspections, and she reviewed twenty-nine files of people who access services, fourteen employee files, Board Records, Board Minutes, Serious Occurrence Reports, Fire Safety Plans, Monthly Health & Safety Inspections, and Equipment Maintenance Records with a focus on COVID-19 Preparedness and Prevention. CLC-K did outstanding having no (zero) non-compliances.

CLC-K sold the home on Fairview Line, receiving an amount greater than the listing price. The agency worked with Magna Homes on a new build. The home will be conveniently located, totally accessible, and most comfortable for the four people who will be moving into it.

A \$1,000 donation was made to Buxton's Next Generation. The money went towards the production of an educational video. Also, CLC-K donated \$500 towards the purchase of valuable French books for the early learning centres located in the French Catholic Schools of Chatham-Kent.

Our Integrative Partnership with PHSS-Medical & Complex Care in Community, and DeafBlind Ontario Services continued. Ron, and I signed a Memorandum of Understanding (MOU) in August. The MOU is in effect for the period of July 9 /20 – July 9 /22. In January, the Ontario government was asked to remove the secrecy and release the COVID-19 Critical Care Triage Protocol.



The agency remained accredited by FOCUS Accreditation.

My term as President has concluded and I very much enjoyed my time in that role. I wish Community Living Chatham-Kent much success moving forward.

Respectfully submitted,

Zoli Horvath  
President, Board of Directors  
Community Living Chatham-Kent





## **Ron Coristine, Executive Director**

Throughout the 2020-2021 year, Community Living Chatham-Kent (CLC-K) enriched the lives of people who had diverse abilities by providing quality services, and meaningful and inclusive opportunities. We worked in partnership with the Ministry of Children, Community and Social Services, Municipality of Chatham-Kent, St. Clair Catholic District School Board, Lambton Kent District School Board, St. Clair College, Community Living Ontario, Ontario Agencies Supporting Individuals with Special Needs, and businesses.

I offer my sincerest thanks to the Board of Directors for its wisdom and strong leadership, to Jodi Skipper, Lisa Blonde, Lesa Jansen, Mickey Kovacs, and Brad Verfaillie for their dedication, and to the best employees in Ontario.

Together, the CLC-K family journeyed through the pandemic. The understanding of the people who accessed services, their families, and the employees was very much appreciated, the generosity of the people and businesses of Chatham-Kent was awesome, and the guidance received from the Chatham-Kent Public Health Unit was terrific. There was fantastic collaboration among members of the Senior Management team and OPSEU - Local 148 President Jennifer Ganley, and Past President Wayne Easterbrook. The Direct Support Professionals provided the finest supports, and their compassion, and commitment were excellent. The resilience of the people living in congregate care settings was incredible.

Recruitment of employees for CLC-K, PHSS Medical & Complex Care in Community, and DeafBlind Ontario Services was a priority. I was interviewed by Cam Wells from CJAM 98.1 FM Windsor and the topic was 'The Need for Personal Support Workers in Organizations that Serve People with Disabilities.' Steve Stokley was interviewed on the Afternoon Drive with Chris dela Torre from CBC Radio One and the topic was 'Community Living Chatham-Kent looking to hire PSWs, especially those looking for a career switch.'

JOBWORX-Employment Services exceeded its ODSP-ES contract in milestones, targets, and retention. JOBWORX produced the vast majority of its revenue through outcome based earnings versus the expenditure based funding that was offered. Relationships were established with many new employers, JOBWORX continued to receive referrals for job seekers, and employer inquiries despite the pandemic, and the website was updated with new photos, videos and testimonials.

I extend congratulations to Andy Stockdill, recipient of the Joan Olive Risdon Memorial Award of Distinction, and Sarnia Quality Cleaners, winner of the Joyce M. Carr Champion Award.

CLC-K was very happy to have Cynthia Lockrey from Lockrey Communications present the following three virtual workshops:

- October 20<sup>th</sup>, Communicating with Families
- October 21<sup>st</sup>, Crisis Communications
- October 21<sup>st</sup>, Supporting Individuals who have Autism

The Community Relations Department hosted a virtual Walkathon, and the socially distanced Christmas Tree Lighting and Armoury in Lights on December 14<sup>th</sup>, was tremendous. The Holiday Calendar sold out and generated a net profit of \$4,261.35.

CLC-K partnered with the Chatham-Kent Sexual Assault Crisis Centre to bring Human Trafficking Educational sessions to people who accessed services. Curriculum that met the needs of the people was developed. Very valuable information was provided to small groups in the hopes of keeping people, who were vulnerable, safe in today's world.

In closing, I offer my gratitude to the people, their families, and the employees, as Team CLC-K made it through a very challenging year.

Respectfully submitted,

Ron Coristine  
Executive Director  
Community Living Chatham-Kent

# FINANCE COMMITTEE REPORT

Community Living Chatham-Kent had an interesting while also a very successful 2020/21 operational performance.

Increase in Fund Balances of \$917,078 (2019-20 \$490,327).

Increase in Cash & Marketable Securities \$320,427 (2019-20 \$358,219).

Current Assets compared to Current Liabilities (Working Capital) increased \$439,895; Current Ratio increased to 2.09 from 1.93 times.

We had a reduction in our Term/Mortgage Loans from \$744,527 to \$806,733, a decrease of \$62,206 in paid principle.

Community Living Chatham-Kent in 2020/21 continued to experience an increase in their financial strength.

Community Living Chatham-Kent's Administration costs year over year had a decrease of 2.75% (\$30,009) from the prior year. Yet Administration costs as a percentage of total costs were 7.44% (2020/21) versus 7.04% (2019/20) as revenues decreased due to COVID.

Community Living Chatham-Kent had a decrease in base funding within the Ministry funded programs of \$702,720; as Day and Respite Programs were significantly reduced due to COVID restraints.

Other Support Services (Passport) exceeded last year; continuing its services throughout COVID moving from labour based to material supports.

The Ontario Disability Supports Program – Employment Supports had another solid performance with Net Revenues of \$258 thousand versus \$243 thousand the prior year.

In fiscal year 2020/21 while not directly purchasing any homes we had the sale of our Fairview residence and construction of the new home, scheduled for completion in July of this year. Community Living was still active in the updating of fixed assets. There was the purchase of 7 replacement Vehicles (2 being wheelchair accessible), a \$40 thousand conversion to LED Lighting and \$27 thousand Parking Lot extension at our Stewart street location.



While we all look forward (still with some concerns) on what 2021/22 will bring, I feel comfortable that Community Living Chatham-Kent is sound financially and ready to meet the continuing challenges that come our way. Let us all work together to bring our and the lives of the people we serve, increased involvement of family, friends, and the wonderful vibrant Community of Chatham-Kent.

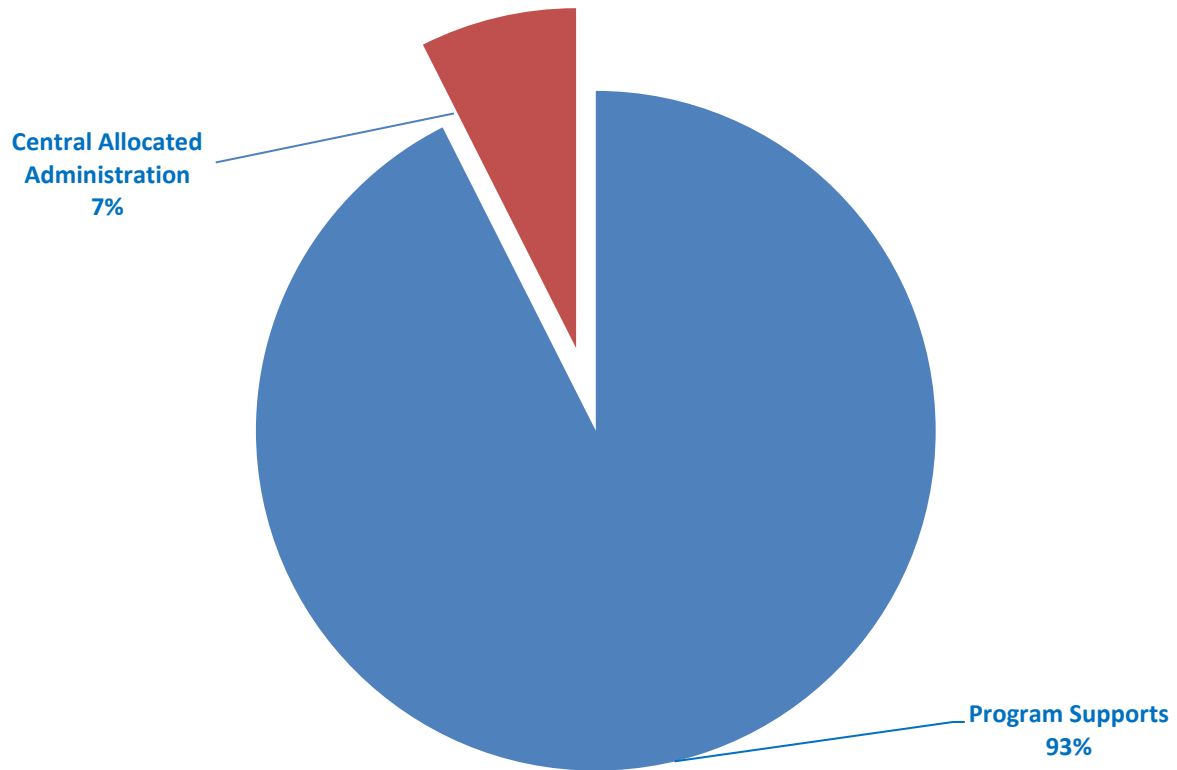
Respectfully submitted,

Derek Robertson, Chairperson  
Finance Committee

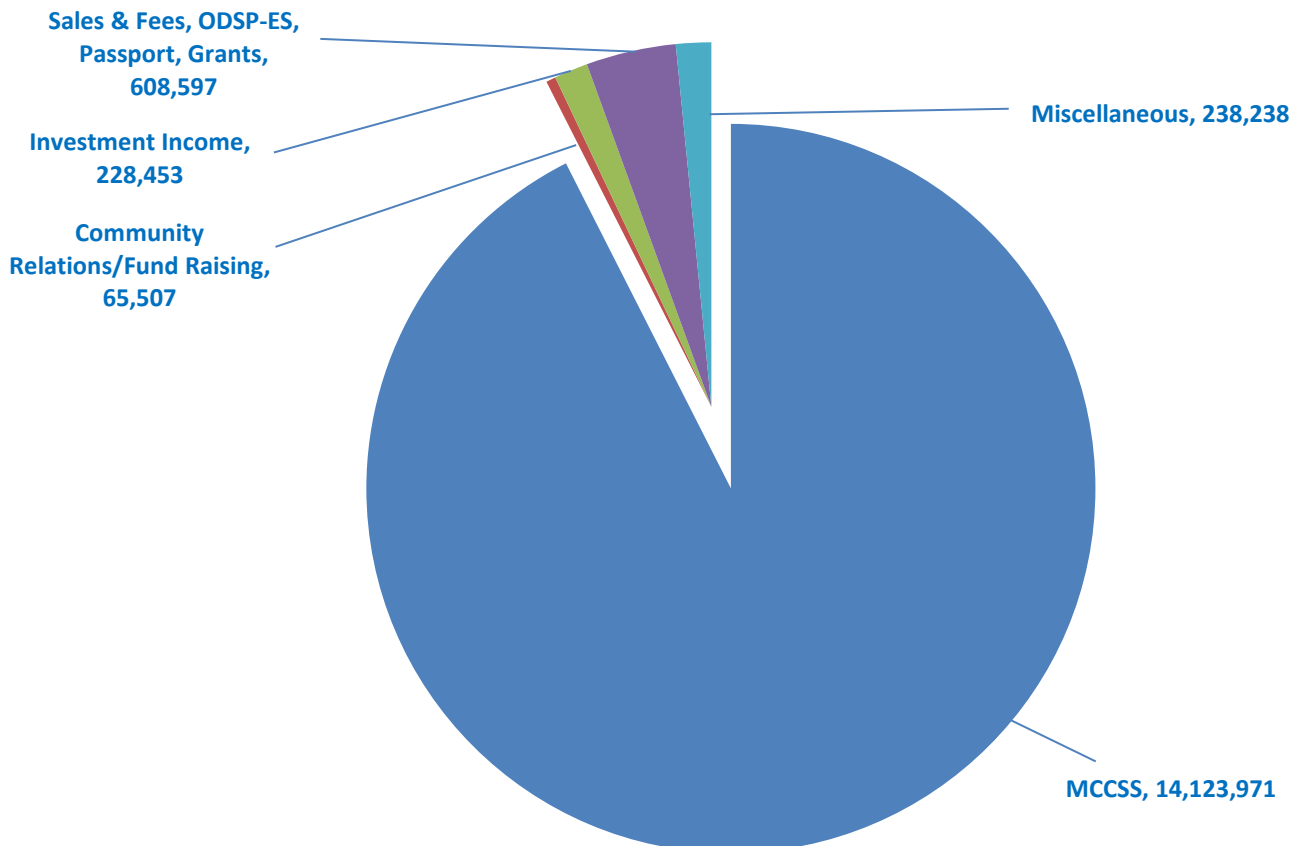
## Finance Committee Members 2020-2021

Derek Robertson, Chairperson  
Zoli Horvath  
Martha Parry, External Member  
Christine Muckle, External Member  
Clayton Williams, External Member  
Ron Coristine  
Mickey Kovacs

## 2020 - 2021 Central Admin %



## 2020-2021 Revenue



## 65<sup>th</sup> ANNUAL GENERAL MEETING, JUNE 29, 2020

*Minutes of the 65<sup>th</sup> Annual General Meeting of Community Living Chatham-Kent, held Monday, June 29, 2020.*

### **PRESENT:**

**Board Members:** Zoli Horvath, Stephen Andari, Michele Rice, Kelly Doyle, Connie Marion, Val Oriet, Liz Zantingh, Doug Toland, Terri Bell, Leon Leclair

**Administration Staff:** Ron Coristine, Mickey Kovacs, Lisa Blonde, Lesa Jansen, Tammy Chouinard, Jodi Skipper (recorder)

### **REGRETS:**

Rick MacFarlane

### **GUESTS:**

Mary Harper, Program Supervisor, MCCSS  
Cynthia Swift, KPMG  
Jill Teeple, Community Living Ontario  
Marcy Galipeau, Community Living Ontario  
Tony Carrington

**Note:** 11 votes were counted prior to the start of the meeting. (Including 1 vote by proxy – Dorothy Cook)

#### **1.0 Welcome**

Zoli Horvath welcomed everyone to the 65<sup>th</sup> Annual General Meeting and opened the meeting at 6:35 p.m.

#### **2.0 Congratulatory Messages**

Zoli Horvath introduced Mary Harper, Program Supervisor for the Ministry of Children, Community and Social Services.

Mary Harper was pleased to bring greetings on behalf of MCCSS. Mary extended special thanks to the Board of Directors for all of their time, effort and dedication to Community Living Chatham-Kent. Mary acknowledged Ron and the Senior Management team for their great leadership, and all CLC-K staff for working extremely hard to support families, individuals and transitional aged youth throughout the past year, especially during the difficult times of a pandemic. Mary expressed her appreciation for the positive and great working relationship she has with Community Living Chatham-Kent.

Zoli thanked Mary Harper for joining and introduced Jill Teeple & Marcy Galipeau from Community Living Ontario.

On behalf of Community Living Ontario, Jill Teeple, Board President, began by expressing heartfelt congratulations to CLC-K on the 65<sup>th</sup> Anniversary and AGM. Jill expressed special thanks to the Board of Directors for their leadership and to the staff for continuing to provide support through these unprecedented times. Jill congratulated the agency for the commitment to people and families, employment and inclusion, and wished CLC-K continued success in the future.

Zoli thanked Jill for joining and introduced Cynthia Swift from KPMG, who would come forward later in the meeting to present the Audited Financial Statements.

Zoli then introduced Ron Coristine, Executive Director.

Ron Coristine welcomed everyone and thanked the special guests for being present at the 65<sup>th</sup> Annual General Meeting.

### **3.0 Review of Annual Report**

Ron Coristine reviewed the Annual Report for 2019-2020.

Ron offered his sincere thanks to the Board of Directors for their strong leadership over the past year. Ron thanked Jodi Skipper, Lisa Blonde, Mickey Kovacs, Brad Verfaillie, Lesa Jansen, and all of the staff for their dedication to the agency. Ron also extended thanks to Program Supervisor, Mary Harper for her support over the years.

Ron highlighted the following from the Annual Report.

CLC-K underwent a Quality Assurance Measures Compliance Review in July 2019. The agency did outstanding.

The agency established a new five year Strategic Plan. The 2020-2024 Strategic Plan was in place on January 1, 2020. The Strategic priorities are as follows:

- Grow Agency
- Establish Agency as an Employer of Choice
- Evolve Business Practices
- Use Technology to Enhance People's Lives

CLC-K officially joined PHSS and DeafBlind Ontario Services in an Integrative Partnership.

Meeting the needs of people who speak French as a first language remains very important to CLC-K as well as partnering with the indigenous community.

CLC-K hosted a community presentation "How to Advocate for Kids with Special Needs" facilitated by Cynthia Lockrey. The agency takes pride in offering quality information to the community.



The Family Network gathered for the first time in January. The intent is to grow the Family Network.

Ron offered his gratitude to the people who access services, their families, the people and businesses of Chatham-Kent, and the Chatham-Kent Public Health Unit.

Ron expressed, on behalf of MPP Rick Nicholls, his best wishes and continued success to Community Living Chatham-Kent.

#### **4.0 Acceptance of Minutes of 2019 AGM**

Zoli Horvath asked if there were any errors or omissions in the minutes of the June 18, 2019, 64<sup>th</sup> Annual General Meeting. There being none, he asked for a motion to approve the minutes as presented.

**Val Oriet (Connie Marion) moved that the Minutes of the June 18, 2019 Annual General Meeting of Community Living Chatham-Kent be approved as presented.**

**Carried**

**Connie Marion (Liz Zantingh) moved that the 2019-2020 Annual Report be approved as presented.**

**Carried**

**Leon Leclair (Michele Rice) moved the actions of the Board of Directors for the fiscal year 2019-2020 be approved as enacted.**

**Carried**

#### **5.0 Presentation of Audited Financial Statements**

Zoli welcomed Cynthia Swift of KPMG and asked her to come forward to present the Audited Financial Statements for the fiscal year 2019-2020.

Cynthia outlined that the statements were audited by KPMG and that there was sufficient information to present the financial position fairly at March 31, 2020. The financial statements are in compliance with Canadian accounting standards for not-for-profit organizations. In the opinion of KPMG the financial statements present fairly, in all material respects the financial position of Community Living Chatham-Kent as at March 31, 2020.

**Kelly Doyle (Connie Marion) moved that the Audited Financial Statements for the fiscal year 2019-2020 be accepted as presented.**

**Carried**

**Michele Rice (Kelly Doyle)** moved that the firm of KPMG be reappointed as Auditors for Community Living Chatham-Kent for the fiscal year 2020-2021.

**Carried**

## **6.0 Special Presentation**

Ron acknowledged the contributions of Terri Bell serving on the Board of Directors. Terri served on the Board for the past five years and her insights and guidance have also been invaluable as a member of the Building Committee. Ron recognized Terri as an incredible role model to her peers.

Ron thanked Terri for her dedication to the Board and presented her with a gift.

## **7.0 Introduction of Candidates and Election of Board Members**

Connie Marion, Chair, came forward to announce the recommendations of the Nominating Committee. Connie presented the slate of officers to the membership. There were five people who had a one year term remaining; Leon Leclair, Doug Toland, Kelly Doyle, Val Oriet and Zoli Horvath. There are three Board Members eligible for re-election; Michele Rice, Rick MacFarlane and Liz Zantingh, all who have agreed to let their names stand for re-election. We also have one new proposed nominee for election to a two year term; Tony Carrington.

Connie then called three times for nominations from the floor. Hearing none she then asked for a motion to close the nominations. Tony Carrington will be sworn in at the next in-person meeting in September.

**Leon Leclair (Michele Rice)** moved that the nominations be closed and the recommendations of the Nominating Committee be accepted as presented.

**Carried**

## **8.0 Closing Remarks**

Zoli thanked everyone for joining the virtual Annual General Meeting, and asked that the Board Members stay for a brief Organizational Meeting.

## **9.0 Adjournment**

On a motion by Stephen Andari the meeting was adjourned at 6:56 p.m.

## THANK YOU TO OUR 2020 COMMUNITY SUPPORTERS!

### DONORS OVER \$500

Andy Stockdill  
Chad Roberts  
Don Tetrault  
Donna Cowell  
Gerald & Carolyn Morden  
Gordon & Janet Crompton  
Greenfield Global  
Hear It Right (Cayuga, ON)  
Jonathon & Sarah Stone  
May 16<sup>th</sup> Miracle  
Maryanne Statton  
North Kent Mutual Insurance  
North Kent Wind  
O'Canada Masks(TAMA Designs)  
Paul Haslip  
Peter Tsirimbis  
Rob Myers  
Robert & Moira Kerr  
St Andrew's Residence  
South Kent Wind  
Tilbury Lioness Club  
Ursuline College Chatham  
Willow Ridge Golf & Country Club

*We appreciate the generosity of each  
and every person who has donated!*

### SPONSORS

Betty Brite  
Blackburn Radio  
Chairs & More Ltd.  
Chatham Bowlerama  
DPM Insurance  
EXIT Realty  
First Choice Building Restoration  
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Howell's Marine Sales & Service  
Insurance Store - Tim Hodgson  
JOBWORX  
Just Grin  
Kent & Essex Mutual Insurance Company  
KPMG  
Liuna 625  
Mathews Dinsdale & Clark LLP  
MC Business Solutions  
North Kent Wind

OPSEU Local 148  
Optimist Club of Chatham  
OPSEU Local 148  
Pie Zanos  
Planet Print  
Postma Heating & Cooling  
Purple Pansy  
Ridgetown Foodland  
Riverview Gaming Centre  
Rubies Inc.  
Shoppers Wellwise  
South Kent Wind  
Subway  
The Boonies Drive-In Theatre  
Tilbury Foodland  
Tim Hortons (Mike & Paula Grail)  
Toonstra Car Tunes  
Vellinga's Travel  
Walker Machine Ltd.  
Walker Marine Sales Ltd.  
Waste Connections of Canada  
Wright's Electric

### GRANTS

Harry E. Foster Foundation  
Chatham Kent Community Foundation:  
    Mayrand Family Fund  
Autism Speaks-Samsung  
Resilient Communities Fund – Ontario  
Trillium Foundation

### MEMORIAL FUNDS

Barichello Fund  
Jonathan Daniel Stone Fund  
Rob McLandress Fund