



## GOAL

That all people live in a state of dignity, share in all elements of living in the community and have the opportunity to participate effectively.

## VISION

Community Living... Discovering  
Dreams, Connecting Lives

## MISSION

Community Living Chatham-Kent enriches the lives of people who have diverse abilities by providing quality services, and meaningful and inclusive opportunities.

## BELIEF STATEMENTS

- Everyone is valued, respected, and treated with dignity;
- Employees are a significant part of our success and future;
- Lives are enriched with the support and involvement of family, friends, employees, volunteers, and the community;
- Lives are enhanced through education, inclusion, and partnerships;
- Communities are at their best, when everyone is participating;
- Understanding and appreciating diversity is essential;
- People's dreams and goals, are a priority;
- Successes are recognized and celebrated;
- Open and honest communication builds trust and strengthens relationships;
- People thrive in safe, respectful, caring and supportive environments;
- We are committed to being the difference that makes a difference.

1662



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## BOARD OF DIRECTORS

2019-2020

**President:**

Zoli Horvath

**Past President:**

Stephen Andari

**Vice-Presidents:**

Michele Rice

Doug Toland

**Elected Members:**

Rick MacFarlane

Valerie Oriet

Terri Bell

Kelly Doyle

Liz Zantingh

Leon Leclair

**Appointed Member:**

Connie Marion

**Executive Director:**

Ron Coristine

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## SENIOR MANAGEMENT

Lisa Blonde, Director

Brad Verfaillie, Director

Lesla Jansen, Director of Human  
Resources

Mickey Kovacs, Director of  
Corporate Services



## Zoli Horvath, President

It was an honour to serve as President of Community Living Chatham-Kent (CLC-K) during the past 2019-2020 year.

Leon Leclair was welcomed to the Board of Directors, and it was a pleasure to work with such a dedicated and talented Board. I thank the employees, committee members, volunteers, and community partners for their ongoing commitment to this excellent agency.

CLC-K underwent a Quality Assurance Measures Compliance Review during the period of July 3-17, 2019. Katie O'Leary from the Ministry of Children, Community and Social Services did nineteen inspections, and reviewed one hundred and five files of people who received support, Board Records, Board Minutes, Serious Occurrence Reports, Fire-Drill Records, Fire Safety Plans, Monthly Health & Safety Inspections, and Equipment Maintenance Records. The agency did outstanding.

A \$1,000 donation was made to the late Olivia Formosa, a four-year old who was recovering from a brain tumour. In addition, a \$500 donation was made towards Tammy and Brent Ripley's Community Christmas Dinner.

The Children's Respite Program had a wonderful outdoor play-area installed. There is now modern equipment surrounded by very comfortable green artificial turf. The children are very much enjoying it. I thank the Sinclair family for donating \$500.00 towards the project.

CLC-K worked with Janeen Halliwell and Jennifer Keilty-Friesen of People Minded Business Inc. (PMB) on the development of a new Strategic Plan. I extend a thank you to the Strategic Plan Steering Committee. The 2020-2024 Strategic Plan was in place on January 1<sup>st</sup>. The Strategic Priorities are as follows:

- Grow Agency
- Establish Agency as an Employer of Choice
- Evolve Business Practices
- Use Technology to Enhance People's Lives

CLC-K officially joined PHSS and DeafBlind Ontario Services in an Integrative Partnership on January 15<sup>th</sup>, as it continued to be a very progressive organization within Ontario. In joining forces with like-minded, accredited agencies, the focus will be on sharing knowledge and finding efficiencies, recognizing that the people who place their trust in the three organizations are the number one priority.



The agency remained accredited by FOCUS Accreditation.

At the St. Clair College Foundation's 2020 Scholarship Awards Luncheon in February, the Community Living Chatham-Kent 'Lu-Ann Cowell' Scholarship was presented to Jeffrey Allen.

The 2019-2020 year was very successful, and I extend my appreciation to the employees for all of their efforts in dealing with the global pandemic.





## **Ron Coristine, Executive Director**

Throughout the 2019-2020 year, Community Living Chatham-Kent (CLC-K) enriched the lives of people who had diverse abilities by providing quality services, and meaningful and inclusive opportunities. The organization employed over two hundred and seventy persons. We worked in partnership the Ministry of Children, Community and Social Services, Municipality of Chatham-Kent, St. Clair Catholic District School Board, Lambton Kent District School Board, St. Clair College, Community Living Ontario, Ontario Agencies Supporting Individuals with Special Needs, and businesses.

I offer my sincerest thanks to the Board of Directors for its wisdom and strong leadership, to Jodi Skipper, Lisa Blonde, Lesa Jansen, Mickey Kovacs, and Brad Verfaillie for their dedication, and to the outstanding agency employees.

Being able to meet the needs of people who spoke French as a first language remained very important to CLC-K. Several employees attended the ON y va (Early Years Day Care Centre) Open House in Pain Court in September. Agency personnel met with Faith Hale, Executive Director of the Ska:Na Family Learning Centre in Windsor, and Matthew Nahdee, Executive Director of the Can Am Indian Friendship Centre in Windsor, to discuss indigenous education opportunities. As the Ska:Na Family Learning Centre and the Can Am Indian Friendship Centre expand to Chatham-Kent, there will be a great opportunity to partner with both agencies to increase CLC-K's knowledge of indigenous heritage, and cultures, which will benefit people accessing services, employees, and the community.

I extend congratulations to Steve Andari, recipient of the Joan Olive Risdon Memorial Award of Distinction, and Truly Green Farms, winner of the Joyce M. Carr Champion Award.

The Community Relations Department hosted the 22<sup>nd</sup> Annual Golf Tournament, Food Crawl, Walkathon, Christmas Tree Lighting Ceremony, Community Christmas Concert, and Box Lunch Campaign. The Golf Tournament, and Food Crawl had net revenues of \$11,134 and \$7,382 respectively.

The Summer Student Employment 2019 Program was a success. Fifteen students participated in employment working at various jobs and earning minimum wage. Postma Heating & Cooling committed to paying for \$1,000 worth of hot drinks for customers of the Library Café. The staff of the Library Café served up free teas, hot chocolates, and coffees during February. A pleasant result was an increase in bakery sales.

During the Twelve Days of Positivity, the agency provided desserts at the Community Luncheon on September 30<sup>th</sup>, at the Armories. Approximately five hundred people attended the event.

Prior to the Federal Election, tours of the Day Program on Park Avenue were provided to Member of Parliament candidates John Balagtas, Mark Vercouteren, Tony Walsh, and Katie Omstead.

CLC-K hosted the community presentation How to Advocate for Kids with Special Needs facilitated by Cynthia Lockrey, a writer, communications professional, corporate trainer, and patient advocate. As a mother and advocate living this journey, Cynthia shared some practical tips to help attendees be their child's voice.

On December 2<sup>nd</sup>, a CLC-K team participated in the Chatham Goodfellows Porchlight Campaign. They collected \$422.70 and several pounds of canned goods.

The Family Network gathered for the first time on January 28<sup>th</sup>. Five families attended and people completed a short survey about topics of interest, best days to come together, and frequency of gatherings. The intent is to grow the Family Network.

The agency began dealing with the global pandemic in March. Understanding the importance of implementing measures to minimize the spread of the Coronavirus (COVID-19), the three Day Programs (Park Avenue, Riverview Drive, and Sass Road) and two Respite Programs (Children's, and Adult) were closed until further notice. In addition, daily non-essential supports ceased until further notice.

In closing, I offer my gratitude to the people who access services, their families, the people and businesses of Chatham-Kent, and the Chatham-Kent Public Health Unit.

# FINANCE COMMITTEE REPORT

Community Living Chatham-Kent had a successful 2019/20 operational performance.

Net Revenue of \$490,327 (2018-19 \$388,518).

Increase in Cash & Marketable Securities \$358,219.

Total Assets minus Total Liabilities improved by just over \$490 thousand, while Current Assets compared to Current Liabilities dipped from 2.36 to 1.90 times. This change is attributable to the re-class of the full Llydican mortgage (\$574,854) payable in full in February 2021. While this mortgage will be reviewed in February 2021 current expectations are that the mortgage will be renewed.

We had a reduction in our Term/Mortgage Loans from \$866,935 to \$806,733, a decrease of \$60,202 in paid principle. Community Living Chatham-Kent in 2019/20 continued to experience an increase in financial strength.

Community Living Chatham-Kent's Administration costs year over year had an increase of 3.3% (\$35,243) from the prior year. Administration costs as a percentage of total costs were 7.04% (2019/20) versus 6.78% (2018/19).

Community Living Chatham-Kent was flat overall in base funding within the Ministry funded programs. As a reduction of Bill 148, funding was offset by a net addition of two individuals into our MCCSS programs.



Other Support Services (Passport) continued its meteoric growth with the addition of 150 individuals/families choosing CLC-K, an increase to 194 from 44 a year earlier.

The Ontario Disability Supports Program – Employment Supports had a record performance with Net Revenues of \$243 thousand versus \$140 thousand the prior year.

In fiscal year 2019/20 while not directly purchasing any homes, CLC-K was still active in the updating of fixed assets. There was the purchase of 4 vehicles (1 being a replacement), a \$35 thousand outdoor play ground and \$13 thousand multi-touch play table at Children's Respite, a \$33 thousand upgrade to heating & cooling units at Park Avenue and \$26 thousand in upgrades at the Adult Respite program.

While we all look with trepidation on what 2020/21 could bring, we feel comfortable that Community Living Chatham-Kent is sound financially to meet the challenges while continuing to 'enrich the lives of people who have diverse abilities through quality service'.

Respectfully submitted,

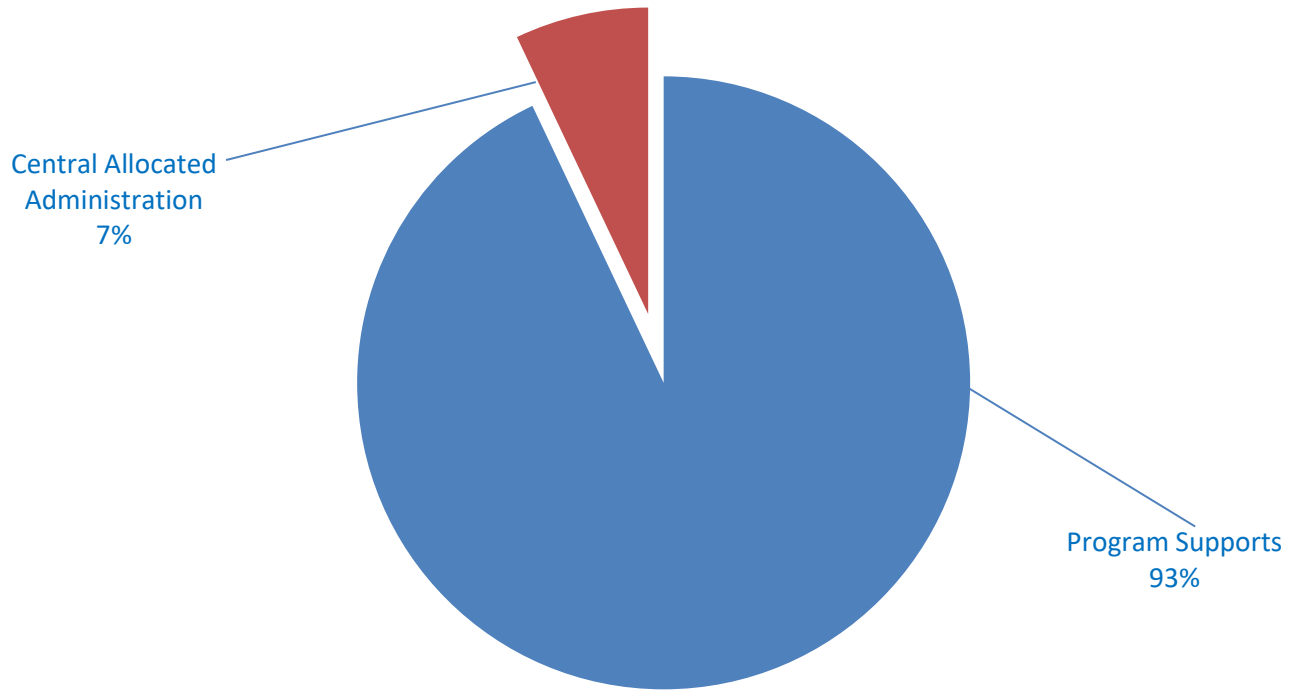
Derek Robertson, Chairperson  
Finance Committee



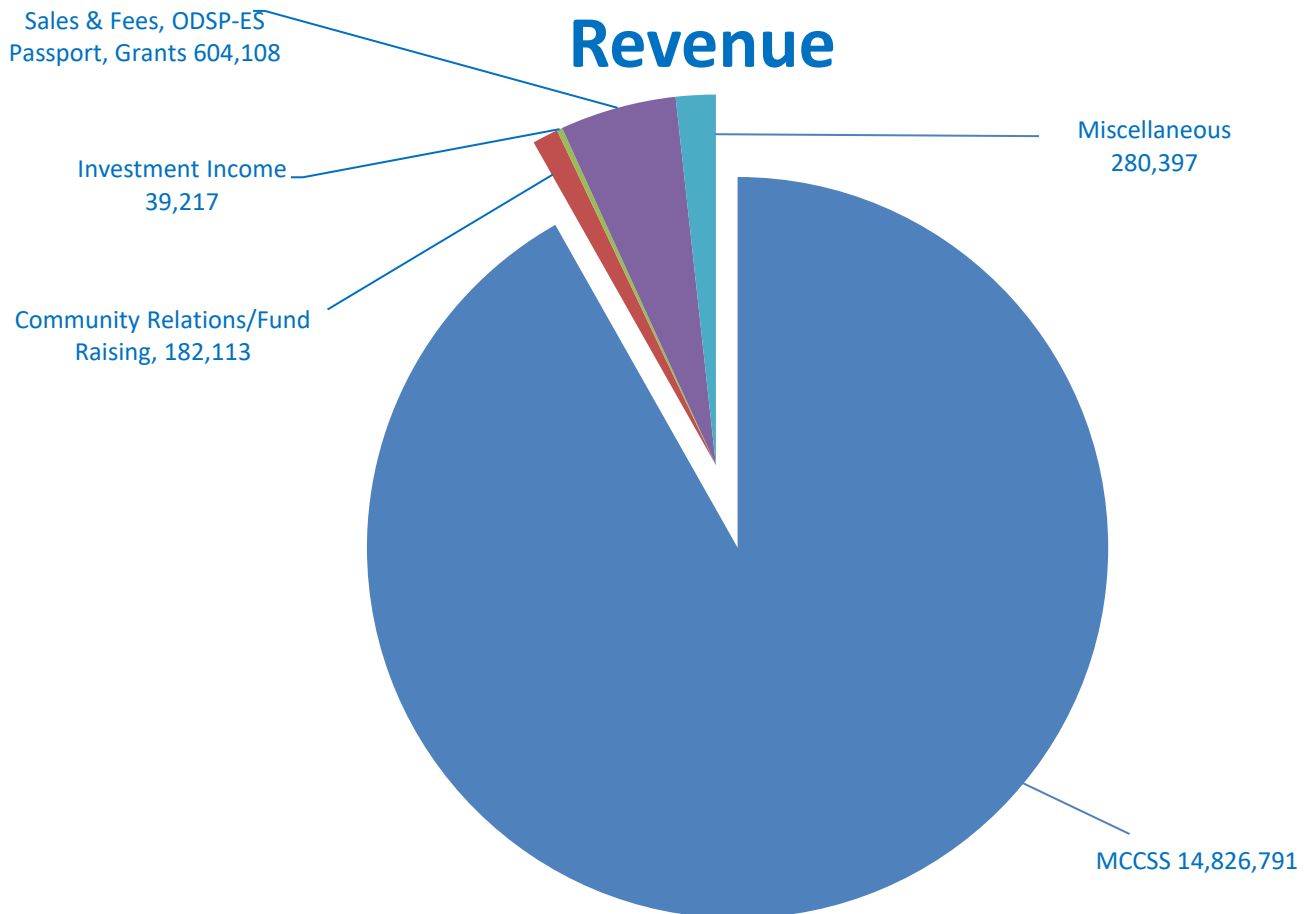
## Finance Committee Members 2019-2020

Derek Robertson, Chairperson  
Zoli Horvath  
Martha Parry, External Member  
Christine Muckle, External Member  
Clayton Williams, External Member  
Ron Coristine  
Mickey Kovacs

## Expenditures



## Revenue



*Minutes of the 64<sup>th</sup> Annual General Meeting of Community Living Chatham-Kent, held Tuesday, June 18, 2019, The Parkfield, 1099 Park Avenue West, Chatham.*

**PRESENT:**

**Board Members:** Zoli Horvath, Stephen Andari, Michele Rice, Kelly Doyle, Connie Marion, Val Oriet, Liz Zantingh, Rick MacFarlane, Doug Toland

**Administration Staff:** Ron Coristine, Mickey Kovacs, Brad Verfaillie, Lisa Blonde, Tammy Chouinard, Jodi Skipper (recorder)

**REGRETS:**

Terri Bell

**GUESTS:**

Darrin Canniff, Mayor  
Rick Nicholls, MPP  
Mary Harper, Program Supervisor, MCCSS  
Cynthia Swift, KPMG  
Brett Gore, Leaders Within  
Leon Leclair

**Note:** 14 votes were counted prior to the start of the meeting.

**1.0 Welcome**

Zoli Horvath welcomed everyone to the 64<sup>th</sup> Annual General Meeting and opened the meeting at 6:43 p.m.

**2.0 Congratulatory Messages**

Zoli Horvath introduced Mayor Darrin Canniff.

Darrin expressed his gratitude for the opportunity to attend the Annual General Meeting. Darrin acknowledged Community Living Chatham-Kent staff and volunteers for all the fantastic work and involvement in the community.

Zoli Horvath thanked Darrin Canniff for his kind words and introduced MPP Rick Nicholls.

MPP, Rick Nicholls spoke about the ongoing changes and challenges within the Government. He was delighted to meet the group of people who attended the Community Living Day at the Legislature at



Queen's Park in May. Rick commended Ron Coristine, the Board of Directors, Volunteers and Staff for their time, effort and commitment to the agency. He then presented Ron with a certificate to acknowledge CLC-K for earning the 2018 Corporate Citizen of the Year Award.

Zoli thanked Rick Nicholls for joining, and introduced Mary Harper, Program Supervisor for the Ministry of Children, Community and Social Services.

Mary Harper was pleased to bring greetings on behalf of MCCSS. She extended special thanks to the Board of Directors for all of their time, effort and commitment to Community Living Chatham-Kent. Mary acknowledged Ron and CLC-K staff for working extremely hard to support families, individuals, as well as the time and dedication put towards Transitional Aged Youth. Mary expressed her appreciation for the positive and great working relationship she has with Community Living Chatham-Kent.

Zoli thanked Mary for attending and introduced Amy Wolters from KPMG, who would come forward later in the meeting to present the Audited Financial Statements.

Zoli then introduced Ron Coristine, Executive Director.

Ron Coristine welcomed everyone and thanked the special guests for being present at the 64<sup>th</sup> Annual General Meeting.

### **3.0 Introduction of Leaders Within Speaker**

Ron introduced Brett Gore, who is a graduate of the Leaders Within Program. Brett gave an inspiring presentation about the Leaders Within Program and the accomplishments he has made over the past 7 years with the assistance of the program.

Ron, on behalf of Community Living Chatham-Kent, thanked Brett for sharing his story, and wished him all the best in his future endeavours.

### **4.0 Review of Annual Report**

Ron Coristine remained standing to review the Annual Report for 2018-2019.

Ron offered his sincere thanks to the Board of Directors for their wisdom and strong leadership over the past year. Ron also thanked Jodi Skipper, Lisa Blonde, Mickey Kovacs, Brad Verfaillie, Tammy Chouinard and all of the staff for their dedication to the agency.

Ron spoke about the various training initiatives held throughout the year.

Community Living Chatham-Kent was pleased to host PATH training (Planning Alternative Tomorrows) for employees of CLC-K, Community Living Windsor and Community Living Essex



County. This training technique has been applied to help support a Transitional Aged Youth person who is supported by CLC-K.

The management team within the organization recognizes that there are a fair number of millennial employees and as leaders within the company, they have the responsibility to adapt to the changes. “Working with Millennials” training was provided to all Sr. Management, Managers and Mentors.

Mental Health First Aid training was also provided to Management staff to aid in fostering healthy minds for people who receive support and employees.

Community Living Chatham-Kent is very committed to meeting the needs of people whose first language is French. CLC-K has made great progress and has recently hired bilingual staff to support the need for French Language Services. CLC-K is equally committed to meeting the needs of people who have an indigenous culture.

Lastly, Community Living Chatham-Kent was honoured to have been selected the Chatham-Kent Chamber of Commerce 2018 Corporate Citizen of the Year.

## **5.0 Acceptance of Minutes of 2018 AGM**

Zoli Horvath asked if there were any errors or omissions in the minutes of the June 19, 2018, 63<sup>rd</sup> Annual General Meeting. There being none, he asked for a motion to approve the minutes as presented.

**Doug Toland (Rick MacFarlane) moved that the Minutes of the June 19, 2018 Annual General Meeting of Community Living Chatham-Kent be approved as presented.**

**Carried**

**Stephen Andari (Rick MacFarlane) moved that the 2018-2019 Annual Report be approved as presented.**

**Carried**

**Rick MacFarlane (Liz Zantingh) moved the actions of the Board of Directors for the fiscal year 2018-2019 be approved as enacted.**

**Carried**

## **6.0 Presentation of Audited Financial Statements**

Zoli welcomed Cynthia Swift of KPMG and asked her to come forward to present the Audited Financial Statements for the fiscal year 2018-2019.

Cynthia outlined that the statements were audited by KPMG and that there was sufficient information to present the financial position fairly at March 31, 2019. The financial statements are in compliance with Canadian accounting standards for not-for-profit organizations. In the opinion of KPMG the financial statements present fairly, in all material respects the financial position of Community Living Chatham-Kent as at March 31, 2019.

**Rick MacFarlane (Connie Marion) moved that the Audited Financial Statements for the fiscal year 2018-2019 be accepted as presented.**

**Carried**

**Michele Rice (Rick MacFarlane) moved that the firm of KPMG be reappointed as Auditors for Community Living Chatham-Kent for the fiscal year 2019-2020.**

**Carried**

#### **7.0 Introduction of Candidates and Election of Board Members**

Connie Marion, Chair, came forward to announce the recommendations of the Nominating Committee. Connie presented the slate of officers to the membership. There were three people who had a one year term remaining; Michele Rice, Rick MacFarlane and Liz Zantingh. There are five Board Members eligible for re-election; Doug Toland, Kelly Doyle, Val Oriet, Terri Bell and Zoli Horvath, all who have agreed to let their names stand for re-election. We also have one new proposed nominee for election to a two year term; Leon Leclair.

Connie then called three times for nominations from the floor. Hearing none she then asked for a motion to close the nominations.

**Michele Rice (Stephen Andari) moved that the nominations be closed and the recommendations of the Nominating Committee be accepted as presented.**

**Carried**

#### **8.0 Installation of Board Member**

Connie Marion asked the newly nominated member to come forward.

Leon Leclair completed the installation ceremony and was sworn in by Connie Marion.

#### **9.0 Introduction of Special Guest Speaker**

Ron Coristine introduced the final guest speaker for the evening, Gail Hundt, President & CEO, Chatham-Kent Chamber of Commerce.

Gail provided an excellent presentation on the Chatham-Kent Chamber of Commerce. The Chamber has approximately 350 business members. External events hosted by the Chamber brings members together to build relationships in the community with other members and non-members.

The Chatham-Kent Chamber of Commerce was the first to create a Not-For-Profit membership and the first in Ontario to recognize that Not-For-Profit businesses work and feel the same way as For-Profit businesses.

Gail spoke about YconneCKt, which is a recently formed welcoming group for young professionals to connect in Chatham-Kent. The goal is to have four casual, fun events per year for young professionals to connect in a relaxed networking atmosphere.

The YconneCKt Committee is a dynamic group of young CK Chamber of Commerce member representatives working to assist the young professional in reaching a higher potential by enhancing their professional and personal connections through relaxed networking and mentorship events, community and business engagement and opportunities for retention and attraction. The Committee will help foster opinion to municipal government and local business with a goal to advance growth and prosperity for the up and coming leaders of Chatham-Kent.

Gail extended her heart felt congratulations to Community Living Chatham-Kent, as the recipient of the 2018 Chatham-Kent Chamber of Commerce Corporate Citizen of the Year.

Ron Coristine thanked Gail for joining us and sharing her presentation.

Zoli asked that the Board Members stay for a brief Organizational Meeting and guests were invited to stay for refreshments.

## **10.0 Adjournment**

On a motion by Val Oriet the meeting was adjourned at 7:41 p.m.



## THANK YOU TO OUR 2019 COMMUNITY SUPPORTERS!

### Donors over \$500

Alicia Ciaciek  
Alexia J. Gladdy  
Andy Stockdill  
Barbara Gilbert  
BJ & Kristen Griffiths  
Boston Pizza (Chatham)  
Chatham-Kent 2018 International  
Plowing Match  
David Sawyers  
Deanna Barkley  
Deer Run Golf Course  
Donna Cowell  
Gerald & Carolyn Morden  
Harry & Jane Goodwin  
Gordon & Janet Crompton  
Howell's Marine Sales & Service  
James Bedford  
Jeff Burrows  
Jonathon & Sarah Stone  
Karen Ewald  
Knights of Columbus (St. Ursula's)  
Lu-Ann Cowell  
Maryanne Statton  
Mathews Dinsdale & Clark LLP  
Michelle Authier  
North Kent Wind  
OPSEU Local 148  
Optimist Club of Chatham  
Outreach for Hunger  
Pat Weaver  
Paul Haslip  
Robert & Moira Kerr  
Ron & Karen Sinclair  
Rona Springfield  
South Kent Wind  
St. Ursula's Men's Service Club  
Tilbury Lioness Club  
Ursuline College Chatham  
Waste Connections of Canada  
Wheatley Lioness Club

*We appreciate the generosity of each  
and every person who has donated!*

### Sponsors (over \$200)

Affinity Distinctive Jewellery  
Alexander & Houle Funeral Home Ltd.  
ATW Automotive  
Betty Brite  
Blackburn Radio  
Blenheim Chrysler  
Car Star/Imperial Auto  
Chairs & More Ltd.  
Chatham Bowlerama  
Chatham Chrysler  
Chatham-Kent Ready Mix  
CINTAS  
Citilinx  
CoolFM  
Denomy's AVU

DPM Insurance  
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Giant Tiger  
Great West Life Assurance Company  
Heritage Credit Union  
Dresden Ready Mix  
Earl E. Austin  
Eight Count Cheer Academy  
Howell's Marine Sales & Service  
JOBWORX  
Just Grin  
Kent & Essex Mutual Insurance Company  
KPMG  
Liuna 625  
Mathews Dinsdale & Clark LLP  
MC Business Solutions  
Motion Specialties  
North Kent Wind  
OPSEU Local 148  
Optimist Club of Chatham  
Pic Zanos  
Planet Print  
Postma Heating & Cooling  
Purple Pansy  
RC Spencer Associates Inc.  
Realty House Inc.  
Realty House Inc. - Brenda Russelo  
Ridgetown Foodland  
Riverview Gaming Centre  
Rubies Inc.  
Shoppers Wellwise  
Silvercross Automotive  
South Kent Wind  
St. Clair Insurance – Brad Campbell  
St. Clair Insurance – Tim Hodgson  
Subway  
Sun Ridge Enterprises Ltd.  
Teksavvy Solutions Inc.  
Tilbury Foodland  
Tim Hortons (Mike & Paula Grail)  
Toonstra Car Tunes  
Vellinga's Travel  
Walker Machine Ltd.  
Walker Marine Sales Ltd.  
Wallace Kent Sprinkler Systems  
Waste Connections of Canada  
Wright's Electric

### Grants

Harry E. Foster Foundation  
Chatham Kent Community Foundation:  
Mayrand Family Fund  
MCCSS Employment & Modernization Fund

### Memorial Funds

Barichello Fund  
Jonathan Daniel Stone Fund  
Rob McLandress Fund

[www.clc-k.ca](http://www.clc-k.ca)

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